

# Advanced Diploma in Project Management (ADV.DIP.PM)





# So you want to be a **qualified** Project Manager?

## Introduction

Project Management is a growing profession and nearly all sectors of the economy require qualified project managers. The current economic downturn will mean that only the most qualified industry professionals will satisfy the demands of employers. To build a successful career in project management, it is essential that individuals achieve a recognised project management qualification. The Advanced Diploma in Project Management is the only known course of its kind that has double recognition. It is a registered and approved course by the PMI, Project Management Institute and is approved by the ICM, Institute of Commercial Management.

## Credits

Up to 70 PDU's – Professional Development Units are allocated by the PMI for this course. The Advanced Diploma is awarded by the Institute of Commercial Management (ICM - UK), and is internationally recognised in over 120 countries around the world. The international dimension to this award is especially important for applicants wishing to travel abroad or gain work with multi-national companies.

## Types of Projects

Projects can range from organising a company's move into new premises to such activities as the building of a multi-million euro factory plant, the development of a hotel complex, or the implementation of a new computer system. Students typically who do this course, come from a range of backgrounds and are not limited to the construction, telecommunications or IT sectors.

The ability to manage projects is an essential skill which major employers require. So much so, that the project management role now forms a major part of the activities of small, medium and large sized organisations. As a management discipline, Project Management has evolved in order to enable managers to successfully plan, co-ordinate and control the often complex and diverse activities of modern industrial and commercial projects. The Advanced Diploma in Project Management is a comprehensive course which covers the key processes and skills required of a professional project manager.

The context is set against a typical project life-cycle and the topics covered are based on best practice from project initiation through to project closure. The Advanced Diploma in Project Management is accredited by the Institute of Commercial Management and is internationally recognised, by the PMI – Project Management Institute for 70 PDU credits.

### **Course Aims & Objectives**

The course examines the various processes involved in managing of projects, from their initiation, planning, and implementation through to a successful closure. The perspective emphasised is that of a manager, responsible for all phases of the project lifecycle. The aim of the course is to help you appreciate project management & its key competencies, understand the importance of the planning process, acquire techniques for estimating durations and project schedules, allocation of resources, cost management & control, risk and response strategies.

Most importantly, the programme will equip you with the skills needed to set up a Project Management Office and for managing Local, National and International Projects. As projects become more obscure, greater competencies are required to manage their complexity. This Advanced Diploma course will introduce you to a wide range of project management tools and techniques to help you deal with increasingly complex projects.

### **CMI Status & Qualification Credentials**

CMI, Communications & Management Institute is a PMI® Registered Education Provider (R.E.P.), Provider No. 2788. Through this appointment, CMI has been recognised as a provider of project management courses that can assist you in furthering your PMI education and credentials. CMI is also an approved quality education provider of ICM – Institute of Commercial Management courses who are based in UK. Students who successfully complete the Advanced Diploma in Project mgmt will be entitled to hold the title ADV.DIP.PM after their name.

## Advanced Diploma in Project Management - Core Subjects

There are 6 core subjects to study;

1. **Computers & Project Management:**  
Project Management Computer applications, Computer Systems, Logical requirements, Specialised Applications, Standard and multiple resource networks, MS Project
2. **Managing Work & Costs:**  
Preparation & Organisation, Implementing the programme, Planning & Work Instructions, Project engineering, Managing progress, Construction site organisation, Changes & Production permits, Cost Management, Final project cost records.
3. **Nature & Organisation of Project Management:**  
Project Mgr role, Multiple roles, Project types, Balancing project objectives, Project organisation & communications, PM categories.
4. **Planning & Scheduling:**  
Planning & Scheduling, Charts, Network Analysis, Logic diagrams & Critical path, Resource scheduling, Labour resources.
5. **Purchasing & Materials Management:**  
Purchasing strategy, procedures, negotiation, bargaining, IT, specifying and quality of Suppliers, Inventory levels, Stock Management, Different approaches to supply, Control Prices & Costs. Accounting methods, Research and evaluation.
6. **The Financial & Commercial Framework:**  
Defining the project costs, project design, cost estimates, financial appraisal, cost coding systems, process and profit, manufacturing & labour costs, below the line costs, commercial management, project funding, contract payment, insurance.

### Who Should Attend:

- Individuals with no prior project mgmt experience OR 1 – 3 years direct or indirect experience.
- Individuals with no prior project management qualifications who require a PM qualification.
- Construction, IT, Banking or Service industry professionals & anyone who seeks to work in Project Mgmt.

### **What You Will Learn:**

Upon completion of this course, students will be:

- Fully prepared to work in a project management office
- Instantly recognise and apply Project management tools and principles to project processes.
- Recognise different standards in project management practices.
- Identify key project components and be able to make informed decisions
- Apply Project Mgmt standards to real world practice.

### **Progression:**

85% of students go on to complete the CAPM® or PMP® - PMI Certification 14 week course offered by CMI. Student from the Advanced Diploma gain automatic entry to the PMI Certification programme.

### **Why chose CMI?**

1. CMI brings over 50 years of combined project management experience from its panel of qualified industry professionals.
2. CMI has been offering this course for a number of years and graduates have achieved excellent PM positions in large and small organisations. References are available on request.
3. CMI is a committed partner in project management excellence and will continue to offer choice by adding approved PMI courses.
4. The Advanced Diploma in Project Management offers 70 PDU's and allows students to go on to become a Certified CAPM® or PMP®. It also allows PMI members to meet the required 60 PDU's every three years.
5. Online course notes are available at any time.
6. Course centrally located off Dame Street, Dublin 2
7. Lecturers offer you class exercises which allow you to test your project management knowledge/skills in a stimulating class environment.

### **PMP & CAPM Credential Maintenance**

CMI is a registered education provider of PMI and the Advanced Diploma in Project Mgmt currently is registered with PMI and achieves 70 Professional Development Units (PDU's). The PMI Project Management Certification course allows you to become a certified CAPM or PMP Project Management practitioner. This course currently achieves 42 Professional Development Units (PDU's).



## AWARDS

- Advanced Diploma in Project Management – Award Body: ICM International Award
- 72 PDU Credits from PMI



## Course Duration

The Advanced Diploma in Project Management is a 20 weeks in duration and takes place once a week. Please refer to CMI website for current up to date cost of course. All course fees are payable in advance unless you are unemployed or work part-time in which case a two payment instalment plan is offered. See Terms & Conditions on Booking part of CMI website. Please note places are limited. Evening class plus Saturday class option.

## Booking

To book, simply log on to the Book a Course part of CMI's website and submit your details together with 300euro deposit.

## Course Eligibility

This course is open to people from any educational background and with various levels of work experience. If you are anxious about your eligibility, please contact CMI and a representative will be more than happy to assist you in choosing the right course.

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